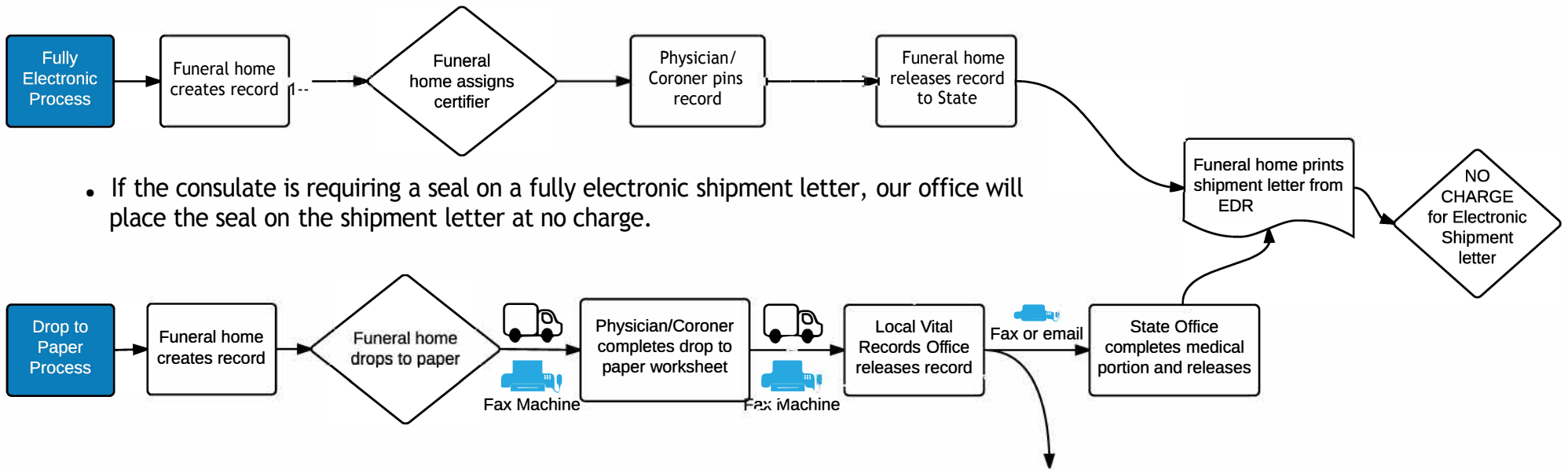
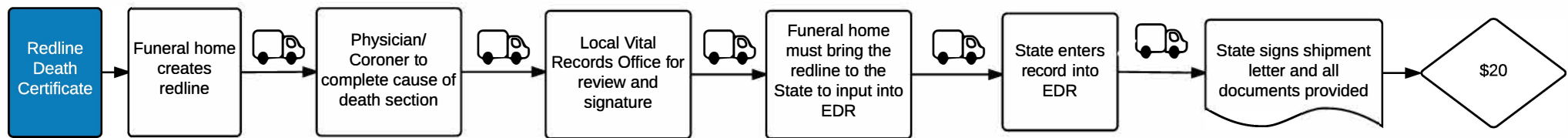


FLOWCHART SHIPMENT PROCESS



- If the consulate is requiring a seal on a fully electronic shipment letter, our office will place the seal on the shipment letter at no charge.

- Local Vital Records must send the drop to paper form along with the shipment letter signed by the Certifier.



- For records that are not fully electronic, we require a completed shipment application, identification and the \$20 fee.
- Note: Each consulate has different requirements. The Funeral Home should contact the consulate to verify shipping requirements.