



January 9, 2012 CCA Board Meeting Minutes
Telephone Conference

Board Members Present: Patrick Allen MD, President; Darrel Brenner, Vice President; Steve Stogsdill, Treasurer; Sandra Graeff; Mike Graeff; George Crocket; Art Nordyke; Lora Thomas; Bruce Campbell; Stephen Lance; Thomas Canfield MD; Brenda Bock, Past President

Others in Attendance: Dianne Fairman, Education Coordinator; Mark Ward, Weld County Coroner; Debbie Reisdorff, Secretary to CCA Board

Meeting Called to Order: 1430 Meeting Adjourned: 1655

<u>DISCUSS</u>	<u>CONCLUSION/ RECOMMENDATION</u>	<u>ACTION</u>	<u>STATUS</u>
1. Previous Minutes	Review Minutes of October 2, 2011, Grand Junction; motion to accept w/corrections by Sandy Graeff, 2 nd by Brenda Bock was adopted unanimously as follows: "The minutes of the previous meeting are accepted."	C	None
2. Treasurer Report	After discussion motion by George Crocket with 2 nd by Mike Graeff was adopted unanimously as follows: "The treasurer's report was accepted and filed for audit."	C	None
3. Public Comment	There was no public comment.	C	None
4. Education Committee	Dianne Fairman reported that the March Outreach will be at the Best Western Conference Center, Loveland, March 1-2, 2012. The registration and agenda have been posted on the website, mailed board and emailed to prospective registrant's. Motion by George Crocket to approve the agenda, 2 nd by Steve Stogsdill. motion passed.	C	None
5. Coroner Assist Team	Darrel Brenner reported that there has been no need for the Coroner Assist Team.	C	None
6. Certification Committee	Thomas Canfield and Steve Stogsdill volunteered to be on the committee with Brenda Bock as Chairman. Brenda reported 129 active certified death investigators.	C	None
7. CCSTB	Patrick Allen & Darrel Brenner will attend meeting on 1/11/12.	C	None
8. Outside Committees	Stephen Lance reported nothing to update.	C	None



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9. Legislative Committee	Patrick Allen, Chair, Lora Thomas, Zane Laubhan, Darrel Brenner, Robert Bux will be working on the upcoming complete revamp of Coroners in CRS, writing rules and regulations specific to Coroner.	O	Will update as information comes in
10. Finance Committee	Steve Stogsdill, Chair, Lora Thomas and Bruce Campbell.	C	None
11. Outside Committees	Stephen Lance state that there is nothing happening at this time.	C	None
12. Ike Miller	George Crocket reported that his committee will work on Scholarships for Loveland Outreach, making a decision on February 20 th .	C	None
13. Marketing	Sandy asked for input on items to purchase for resale. Giveaway was discussed and approved for purchase.	C	None
14. PR & Website	Brenda Bock stated that website is updated quickly.	C	None
15. Ethics Committee	No complaints.	C	None
16. Review Death Investigation	Zane Laubhan, Chair, is still gathering stats from State of Colorado.	O	None
17. CCA Secretary	Motion by Sandra Graeff, 2 nd by Thomas Canfield "Appoint Brenda Bock as CCA Secretary" Motion passed.	C	None
18. Conference Registration	CCA Member registration cost - June Conference \$350/person, Outreach \$250. Vendor at June Conference \$350 + \$100 gift for door prize; Scholarships – six for June Conference 2 for each Outreach.	C	None
19. Stipend for Board Members	Certification, Treasurer & Marketing, up to \$1,000/year.	C	None
20. Education Coordinator	Education Coordinator will receive \$20/registrant for Outreach and Conference.	C	None



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21. CCA Admin Assistant	Patrick Allen will speak with accountant to determine if employee or contract work.	O	None
22. Annual Dues	Darrel Brenner stated that the Invoices for annual dues will be mailed.	C	None
23. Board Members Mileage	IRS mileage has increased to .55/mile. Motion by Brenda Bock to follow IRS guidelines and increase mileage for round trip reimbursement, 2 nd by Darrel Brenner. Motion passed.	C	None
24. Lobbyist Contract	Contract for Lobbyist has been received, reviewed, signed and mailed.	C	None
25. Next Meeting	Motion by Brenda Bock with 2 nd by Bruce Campbell was adopted unanimously as follows: "The next board meeting will be February 29, 2012 at 7:00 pm at a location in Loveland yet to be chosen." Motion passed.	C	Will notify board and members

Patrick C. Allen, MD
CCA Board President

PCA/D. Reisdorff