



June 4, 2013
CCA Board Meeting Minutes
Embassy Suites, Colorado Springs, Colorado

Board Members Present: Patrick Allen, MD, President; Brenda Bock, Past President/Secretary; Mike Graeff, Treasurer; Sandy Graeff; Thomas Canfield, MD; George Crocket; John Graham; Lora Thomas; Stephen Lance; Randy Gorton; Art Nordyke

Meeting called to order at 1936 by Patrick Allen, MD, CCA President
 Motion to adjourn at 2209 by Randy Gorton, 2nd by Brenda Bock.

<u>Discuss</u>	<u>Conclusion/Recommendation</u>	<u>Action</u>	<u>Status</u>
Previous Meeting Minutes	Review of Minutes of April 11, 2013 CCA Board Meeting, Motion to accept by Thomas Canfield, MD, 2nd by George Crocket, was adopted unanimously as follows: "The Minutes of the previous meeting are accepted".	None	Closed
Treasurer's Report	Mike Graeff presented the Treasurer's Report. Savings \$107,487.15 Checking \$ 53,132.46 Ike Miller \$ 10,316.00 Total \$170,935.61 Motion to accept Treasurer's Report, 2nd, was adopted unanimously as follows: "The Treasurer Report is accepted". Mike & Sandy are now able to track all money and will soon be able to breakdown line items using Quick Book Pro. Debbie is working on budgets for June Conference and Fall Training.	None	Closed
Public Comment	No public present.	None	Closed

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New Business:

Special Recognition	Sandy will present a special recognition to Sue Kern at the banquet as the only person attending all 25 CCA Conference's. Also recognized will be Don Heer who has been a CCA Certified Death Investigator continually for 25 years.	None	Closed
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Old Business:

By Laws & Policy Manual	Committee of Dr. Allen, Dr. Canfield, Lora Thomas and John Graham will review and prepare updates for CCA Board review.	Review at next Board meeting	Open
Lobbyist Contract	Discussed the contract for lobbyist Steve Balcerovich and Kathy Oatis for \$2,000/month for their services. Motion by Thomas Canfield, MD, 2nd by Steven Lance, vote unanimous to pay lobbyists \$24,000 per year.	Contract accepted & signed	Closed
Colorado Mesa University	New High altitude course "Human Remains Recovery" course was discussed.	None	Closed
CCA Board Election	There are six openings and seven applicants for the CCA Board. George Crocket, Jackson County; Sandy Graeff, Elbert County; John Graham, Jefferson County; Lora Thomas, Douglas County; Art Nordyke, Custer County; Mark Ward, Weld County and Dustin Bueno, Boulder County. Voting will be by ballot. Brenda Bock and Randy Gorton will perform roll call and count ballots. Each candidate will have two minutes to say a few words.	Voting at General Membership Meeting	Closed
Coroner Bios	We have received some bios from Coroners. We need as many as possible as we have no demographic info for the coroners, which would be valuable for general data showing experience, training and education. All information will be anonymous.	Deb will contact Coroners and create spreadsheet	Open

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Standing Committee Reports:

Certification	There are 117 total CCA Certified Death Investigators. Comprised of 36 Coroners, 65 Deputy Coroners, 7 Pathologists, 8 Interns and 1 Sheriff Office. Brenda Bock made motion that Coroners Submit 64 hours Continuing Education for a four year period, 2nd by Sandy Graeff, vote was unanimous.	None	Closed
Coroner Assist Team	Randy Gorton reported that expanded information is on the website. Coroners need to know that team is there as support only, there to help, line experts up and assist in any way.	None	Closed
Education	Debbie Reisdorff presented options for Fall training Location. Randy Gorton made motion for Winter Park, 2nd by Sandy Graeff, vote unanimous.	Winter Park Hotel	Closed
	Debbie Reisdorff presented options for June 2014 Conference. Motion by Brenda Bock, 2 nd by Art Nordyke present Hilton Inn Fort Collins and Double Tree North Stapleton Denver for vote at General Membership meeting. .	Fort Collins or Denver Stapleton	Closed
Ethics	No complaints	None	Closed
Legislative	Update HB13-111 regarding "Abuse Of At Risk Adults" This bill has some jeopardy for Coroners, if we feel there is abuse or not. It might trigger more autopsies	Will discuss Friday AM conference	Closed
	Child Fatality Review bill has a lot of mandatory items for coroners.	Will discuss Friday AM	Closed
	Dr. Canfield stated that the Board needs to increase Communication with membership. Will add more Legislative information to the newsletters, send emails.	Will make get info to Coroners	Closed
Marketing	Store has new items. Ordered fewer items this year but still well stocked. Purchased some great give-aways at good prices, using coupons and discounts.	None	Closed

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Ike Miller Scholarship	Tom Perrin, Saguache and Emil Sante, San Miguel used the scholarships awarded last June for years 2010 & 2011. The scholarship awarded for 2012 was not used. Two scholarships will now be given for 2012 & 2013. Will announce Wednesday and Thursday that Ike Miller application must be submitted prior to banquet On Thursday night and will announce recipient on Friday.	None	Closed
	Discussion regarding future funding of Ike Miller as the only deposits are from Ben Galloway, MD. Cost for each scholarship is \$2700-\$3000.	Additional Funding	Open
Training Scholarship	Six scholarships were awarded for June Conference. Two will be awarded for Fall Training.	None	Closed
Website and Public Relations	Website is continually being updated. Contact Debbie for any changes or additions that need to be made.	None	Closed
Outside Committees			
	CCSTB (Colorado Coroner Standards & Training Board) Starting this year Debbie will send Coroners certificates and CCSTB form directly in to Janet Larson. Trying to streamline process for Coroners.	None	Closed
	GEERC (Governors Emergency Response Committee)	None	Closed
	State Child Fatality Committee	None	Closed
	Legislative Salary Committee – Bob Fowler, Otero County would like to be reappointed. Coroner Salary increase will take effect in January 2015.	Reappoint Bob Fowler	Closed
	Zane Laubhan requested to be re-appointed to The following committees.	Reappoint Zane Laubhan	
	ESF8 Steering Committee – Zane Laubhan	None	Closed
	SEMTAC (State EMS Committee) – Zane Laubhan	None	Closed
	SAHAC (State All Hazards Committee) – Zane Laubhan	None	Closed

Recorded by Debbie Reisdorff
CCA Executive Secretary