



**November 13, 2013
CCA Board Meeting Minutes
Winter Park, Colorado**

Board Members Present: Patrick Allen, MD, President; Brenda Bock, Past President; Mike Graeff, Treasurer; Randy Gorton, Secretary, Sandy Graeff; Thomas Canfield, MD; George Crocket; John Graham; Lora Thomas; Art Nordyke

Meeting called to order at 1823 by Patrick Allen, MD, CCA President
Motion to adjourn at 2043 by Dr. Canfield, 2nd by Sandy Graeff

Discuss	Conclusion/Recommendation	Action	Status
Previous Meeting Minutes	Review of Minutes of June 4, 2013 CCA Board Meeting, Motion to accept by Thomas Canfield, MD, 2nd by George Crocket, was adopted unanimously as follows: "The Minutes of the previous meeting are accepted."	None	Closed
Treasurer's Report	Mike Graeff presented the Treasurer's Report. Savings \$107,577.14 Checking \$ 15,193.34 Ike Miller \$ 8,195.93 Total \$130,966.41 Motion to accept Treasurer's Report by George Crocket, 2nd by Dr. Canfield, was adopted unanimously as follows: "The Treasurer Report is accepted."	None	Closed
Mark Ward	CCA Board welcomed new board member Mark Ward, Weld County Coroner.	None	Closed
Public Comment	No public present.	None	Closed

Discuss	Conclusion/Recommendation	Action	Status
Old Business:			
By Laws & Policy Manual	Committee of Dr. Allen, Dr. Canfield, Lora Thomas and John Graham reviewed By-Laws and Policy. Changes will be made and reviewed at next board meeting.	Finalize at next Board meeting	Open
Coroner Bios	We have received some bios from Coroners. We need as many as possible as we have no demographic info for the Coroners, which would be valuable for general data showing experience, training and education. All information will be anonymous.	Deb will contact Coroners who have not responded	Open
New Business:			
Stephen Lance	Stephen Lance, Ouray County Deputy Coroner submitted his resignation from the CCA Board. Following discussion Dr. Canfield made motion to wait until June Conference to fill position, 2nd by John Graham, Vote was unanimous.	Place notice in upcoming newsletters	Closed
Condolences	Zane Laubhan re death of his ex-wife and daughter, James Kramer death of his father and mother Debbie Reisdorff death of her husband	Condolences sent	Closed
Membership Dues	Membership dues will be mailed to Coroners in January.	None	Closed
CU Boulder Journalism	Students are contacting Coroners for gun stats information. Instances of rude and pushy. Up to individual Coroner on amount of information to release. General consensus only release information that is on Autopsy Report.	None	Closed
Forensic Experts List on CCA Website	Discussion regarding Forensic Pathologists on the list who are not members of CCA. After discussion motion by George Crocket not to include forensic pathologist on Forensic Expert list unless the dues for their county are current, 2nd Art Nordyke. Vote 10 in favor, 1 opposed. Motion passed	Update list	Closed
Discuss	Conclusion/Recommendation	Action	Status

Standing Committee Reports:

Certification	There are 117 total CCA Certified Death Investigators Discussed changing Certification to a 4 year 64 hour Folder instead of current annual hours. Certification Folder will be updated for the June Conference. Brenda Bock made motion that Coroners Submit 64 hours Continuing Education for a four year period, 2nd by Sandy Graeff, vote was unanimous.	Update by Brenda and Debbie	Open
Coroner Assist Team	Randy Gorton reported that expanded information is on the website. Coroners need to know that team is there as support only and assist in any way needed.	None	Closed
Education	Dr. Canfield expressed concern on the number of Continuing education hours at Winter Park being only 14 when 16 are needed. CCSTB & POST looking close At hours cannot include breaks or lunch. Suggest going To 10 hours days for the Fall 2 day training. Discuss at June Conference.	Additional discussion at next meeting	Open
	Attendance low at this meeting, possibly late date, location, or advertising. Look closer at Glenwood Springs and Summit County for possible location of Fall 2014 Training.	Will update	Open
	Dianne Fairman has started on the list of speakers for June Conference 17 th -20 th . Dr. Allen stated that the Epilepsy Foundation (SUDEP) has asked to speak at the June Conference.	None	Closed
Ethics	Discussed a Social Hour instead of Banquet, have band, Food but more casual and will still be able to have Presentations if needed. George Crocket made motion To try this, Brenda 2nd. Vote was unanimous.	None	Closed
	Ethics Committee met prior to CCA Board Meeting to Review a disagreement between Coroner and a family regarding ruling of a suicide on a death.	None	Closed
	Discussion by CCA Board that there is no defined procedure for this committee. Feeling is that CCA is for teaching not policing. Could change name of	Additional review needed	Open
Discuss	Conclusion/Recommendation	Action	Status

Ethics Cont.

	to reflect the actual role of this committee. Possibly more of a Peer Review Board, Review Committee or Case Review Committee.	Will discuss	Open
Legislative	No updates at this time.	None	Closed
Scholarship/ Ike Miller	Scholarship applications are available on the CCA website and one will be awarded at June Conference.	None	Closed
Scholarship/ Training	Two scholarships were awarded at Winter Park. Michael Kurst – Eagle & Melody Rose, Boulder	None	Closed
Website and Public Relations	Discussed updating website to make it more appealing and easier navigation. Will work with Webmaster on changes that need to be made.	Brenda and Debbie will work on this	Open
Outside Committees:			
CCSTB (Colorado Coroner Standards & Training Board)			
	Discussed letter received from CCSTB requesting donation from CCA. Following discussion motion made by Dr. Canfield and 2nd by John Graham not to fund and a letter from CCA will be sent declining participation. Vote was unanimous.	No donation	Closed
	Brenda stated that the Grand County District Attorney received a letter from CCSTB stating that he was appointed to the Board.		
	Would like CCSTB to change back to falling under State Attorney General, currently under State Public Health.	Dr. Canfield will update	Open
	GEERC (Governors Emergency Response Committee)	None	Closed
	State Child Fatality Committee	None	Closed
	Legislative Salary Committee - Bob Fowler	None	Closed
	ESF8 Steering Committee – Zane Laubhan	None	Closed
	SEMTAC (State EMS Committee) – Zane Laubhan	None	Closed
	SAHAC (State All Hazards Committee) – Zane Laubhan	None	Closed

Recorded by Debbie Reisdorff
CCA Executive Secretary