



**Colorado Coroners Association
Board Meeting Minutes
Larimer County Coroner's Office, Loveland, Colorado
Thursday, January 22, 2015, 11:00 a.m.**

Call Meeting to Order – 1059

Present: Brenda Bock, President; Randy Gorton, Vice President; Mike Graeff, Treasurer; Mark Ward; George Crocket; Regan Wood; John Graham; Patrick Allen, MD; Jenny Howe, Executive Secretary/Conference Coordinator

Present via Conference Call-In: Sandy Graeff; Arthur Nordyke; Dr. Robert Bux (@ 1213)

Excused Absence: Dr. Thomas Canfield

Secretary's Report:

Motion to approve minutes from October 31, 2014 Board meeting. Second, motion accepted unanimously. **CLOSED**

Treasurer's Report: Mike Graeff

Checking account balance: \$3,130.21

Savings account balance: \$77642.12

Ike Miller fund: \$8,701.79

Mike is still putting together the totals and figures for the October Training. They will be ready for the April Board meeting. Motion to approve Treasurer's report, as presented, pending the figures from the October training. Motion accepted. **OPEN**

Public Comment: None

Old Business: None

New Business: Brenda Bock

- [New Coroner Institute Review and Summary
Brenda, Randy and Jen attended the New Coroner Institute December 8-12, 2014. Pros and cons of the class were discussed as well as topics and methods for CCA to use during October 2015 MLDI training.
- [Board Member Duties
Brenda stated that all Board members are expected to assist with set-up and tear-down at conferences and trainings.
- [Review Committees and members
New committee assignments were reviewed – John Graham and Regan Wood were added to committees.

Kara Bettis has asked the Coroner Assist Team be aware and on-alert during the National Ski Championships.

- [April Board Meeting – dates and location
Monday, April 20th at 1100 at the Jefferson County Coroner’s Office

- [Child Abuse letter
The Board decided that CCA will not get specifically involved in the training and conferences, but will post the training opportunities on our website. **CLOSED**

CBI Toxicology services to coroners – John Graham

There is a new lab in Arvada that would like to do postmortem toxicology for Colorado Coroners at a reasonable cost. The proprietor would like to make a presentation to the CCA Board or at a Training or Conference. Board consensus was to invite them to set up a vendor booth at one of the CCA conferences or trainings. **CLOSED**

Standing Committee Reports:

Certification - Brenda Bock

- [As of January 22, Jen Howe will take care of the Certification process and records.
- [Certification Policy clarifications and revisions reviewed and accepted unanimously. **CLOSED**

Coroner Assist Team

Randy Gorton, Brenda Bock, Mark Ward

- [Mark is working on an MOU (presented a draft). Would like to present at June Board meeting and General Membership meeting in June. Attorneys will look over first. ¶ 11- Custodian of agreement means CCA is not responsible – all agreed. This document will be reviewed again at April Board meeting. **OPEN**

Education

Jen Howe

- [Update on June 2015 Conference
Dates are June 3, 4, 5, 2015 - DoubleTree Hotel in Colorado Springs
Meeting rooms being offered will not meet our needs. Jen will call the Sheraton and Hotel Elegante’ and get quotes and research moving the meeting location, and will email Board with results. **OPEN**
Cost to attendees – needs to be adjusted to fit current market food and beverage charges.
Motion to increase registration fees by \$50/per person – discussion. Motion to increase fees by \$75/per person. Motion amended, second and accepted unanimously.
The meeting and banquet schedule will remain the same. **CLOSED**
- [Fall 2015 MLDI Training
October 7 – 9, 2015 in Grand Junction. Motion, second, approved unanimously. **CLOSED**
- [Cost of MLDI and cost to new coroner’s
Discussion. Motion for MLDI cost to be the same as the June Conference cost. Second, motion accepted unanimously. **CLOSED**

Peer Review

Board Executive Committee

No cases to review

Legislative

Dr. Allen, Brenda Bock

- [Physician Aided Dying proposal – (Article 47) LLS NO. 15-0019.01
CCA is not taking an official stand on this either for or against.
(Dr. Bux joined the meeting via phone @ 1213) Discussion about possible pros and cons of the bill, and the problems large and small counties may encounter. CCA will monitor what is going on. The Lobbyists for CCA have our requests and suggestions. **OPEN**

- [Salary commission will take effect in 2019

Marketing & Promotions

Mike Graeff, Sandy Graeff, George Crocket

- [We have new bags embroidered with CCA emblems for conference give-away items
- [We will request that vendors donate a gift of \$100 (minimum)

Public Relations & Website

Brenda Bock, Jen Howe

- [Jen will work more closely with Vanessa when there are issues with delays and response time

Scholarships

George Crocket, Art Nordyke, Randy Gorton, Mark Ward

- [Review and approve “Expectations” statement. Keep the expectation area highlighted so that it is more visible to applicants. Scholarship recipients will have reserved seating in front row; a table will be “Reserved for Board Members” **CLOSED**

Outside Committees

Dr. Allen

- [CCSTB – Confusion about Coroner’s sending in their own CEU documentation

Meeting adjourned at 1309

Recorded by Jenny Howe, CCA Executive Secretary