



**Colorado Coroners Association  
General Meeting Minutes  
Double Tree Hotel by Hilton, Colorado Springs, Colorado  
Wednesday, June 3, 2015, 5:30 p.m.**

**Call Meeting To Order: 1736**

**Present:** Brenda Bock, President; Randy Gorton, Vice President; George Crocket, Secretary; Mike Graeff, Treasurer; Sandy Graeff; Mark Ward; Patrick Allen, MD; John Graham; Art Nordyke; Thomas Canfield; Jenny Howe, Executive Secretary; Kelly Lear-Kaul, MD; Emma Hall; Randal Amettis; Susan Kern; Raymond Kern; Donna Taylor; Karen Tomky; Kevin Lucy; Tom Myers; Sandy Graeff; Matt Reid; Robert Glassmire; Frank Vader; Jerry Gray; Vonnie Valdez; Jimmy Brown; Jann Smith; James Wilkerson; Andrew Lorensen; Justin Tennant; Victor Yahn; Kirk McKey; George Deavers; Don Heer; Robert Fowler; Colleen Hollenbeck; Dennis Jelden; Joe Giadone; Albert Krueger, MD; Rob Ryg; Tom Perrin; Emil Sante; Maggie Cox; Cheryl Kraich; (per sign-in sheet)

**Secretary's Report:** George Crocket, Secretary

Motion to approve minutes from June 18, 2014 General Meeting. Second; motion accepted unanimously.

**Treasurer's Report:** Mike Graeff

Checking Account Balance: \$37,362.70

Savings Account Balance: \$77,722.65

Ike Miller Scholarship Fund: \$8,701.79

Education Fund: \$41,120.35

Motion to approve and accept Treasurer's Report. Second; motion accepted unanimously.

**Public Comment:** None

**New Business:**

- Election of Board Members
  - George Crocket, Sandy Graeff, John Graham, Art Nordyke, Rob Glassmire, Donna Taylor addressed the members and expressed their desire to remain/be elected to the Board.
  - Brenda Bock read Elizabeth Ortiz's statement.
  - Ballots were cast, collected and counted. The results were: The current Board members retained their positions, and Robert Glassmire and Donna Taylor were new additions to the Board. (ballots are in a sealed envelope) **CLOSED**

- Proposed Dues Increase – 20%
- Expenses
  - \$47,640 per year average expenses
  - \$5,000 for insurance is a \$52,640 total
  - \$51,000 is our income <\$1,640 deficit>

There was explanation and subsequent discussion for the increase. Motion to raise the annual dues by 30%. Second; motion accepted unanimously. **CLOSED**

- Location for June 2016 Conference is Hilton Hotel in Fort Collins, June 8-6, 2016.
- Motion to use DoubleTree Hotel, Colorado Springs for 2017 conference. Second; motion accepted unanimously.

#### **Standing Committee Yearly Reports:**

- Education – Jen Howe
  - 137 Attendees at June 2015 Conference.
  - 57 Counties were represented, with 1 additional County at General Membership meeting.
  - October 2015 MLDI class will be held in Grand Junction at the DoubleTree Hotel, October 7-9, 2015.
- Coroner Assist – Mark Ward
  - All Coroners should have received a copy of the proposed agreement. Please read and return to Jen Howe with any comments or proposals and we will get a revised copy back to you.
  - Brenda Bock – This is a generic contract, designed to “fit” all counties. Please put the Coroner Assist Team in your individual disaster plans.
- Legislative – Brenda Bock
  - Salary Bill was designed to provide equality to all Coroners. Some counties have chosen not to participate. This bill will take effect in 2019. Bill was signed at 1530 on 6/3/2015.
- Certification - Jen Howe
  - Please review the list of CCA Certified Death Investigators and report any discrepancies or changes.
- Outside Committees – George Crocket
  - No report
- Ike Miller and Scholarships – George Crocket
  - Jessica Wikoff from Grand County for St. Louis, Fall 2015.
- Marketing – Sandy Graeff
  - No “new” merchandise so we can eliminate the older inventory. We welcome ideas for new merchandise.
- Finance – Mike Graeff
  - Nothing new to report.
- CCSTB – Randy Gorton
  - New changes for 2015 – All Coroners must submit CEU’s **DIRECTLY** to CCSTB. Compliance is a statutory requirement.
  - New Coroners were **required** to attend the New Coroner Institute (NCI) in December, 2014. They are also **required** to attend CCA MLDI class in October, 2015. Some Coroners with more than 5 years experience “*may*” receive a waiver, but must be verified with CCSTB first.

- Website – Jen Howe
  - Website has been updated, and is an ongoing process.
  - CCA Policies and By-Laws are available in print. Please request a copy from Jen Howe.

**Old Business:**

None

**Adjourn: 1836**